



The Ottawa Branch Report

ANNUAL GENERAL MEETING

Monday, April 19, 2010

RA Centre

2451 Riverside Drive
(Clark Memorial Hall)

9:30 a.m. – 12:30 p.m.

Special Guest Speaker

Sylvia Ceacero, MBA, M.A.

Executive Director, FSNA

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THE PRESIDENT'S REPORT



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Although it seems like such a long time ago, this is my first opportunity to publicly thank all those who made our Fall General Meeting such a success. The presentations from Lawrence Barker, the Executive Director of the Canadian Snowbirds Association and Louise Plouffe of the Public Health Agency of Canada were both well received and enjoyed by the 250+ members in attendance. These two presentations highlight the diversity of topics that the members of the Board of Directors consider when they are developing plans for general meetings. The development of topics and the work to find speakers for these meetings is considerable as is the operational requirements to stage such a large meeting. I congratulate the Board and the staff of the Ottawa Branch for all of their efforts and successes in this regard. For those members who could not attend the meeting you will

find that both of these presentations are available on our website.

Members of our Policy and Resolutions Committee completed in the fall their final review and prepared a submission to the National Office regarding the proposed new by-laws which will be presented for approval at the National Congress meeting to be held in Halifax in June 2010. This is the culmination of several years of work, both at the National and Branch levels, to revamp the National By-Laws.

For those of you who have provided us with your email address, you will be pleased to hear that the Branch has developed a protocol to review and evaluate the requests we receive from other groups or organizations asking us to generate notices to our members. We feel strongly that any notices we agree to pass on to our members should be relevant and timely.

Preparations are now underway for our Annual General Meeting which is held in April and which is the “official business meeting” of the Branch. You will note that there are several articles within this branch report about the meeting and the business to be conducted. The report from the Nominations Committee is enclosed along with a brief summary of the backgrounds for each nominee for the Board. I am pleased to see that three new volunteers have agreed to stand for election to the Board. I am also pleased that several current Board members have agreed to stand for re-election and to continue to serve the membership.

As many of you are aware a new Executive Director, Sylvia Ceacero, was appointed at the National Level last fall. Sylvia will be our keynote speaker at our Annual General Meeting and will talk about both the current and long-term issues which FSNA must deal with. We hope that many of you will take

the opportunity to attend this important meeting and to be part of the ongoing dialogue about FSNA.

Robert (Bob) Richer
President
FSNA Ottawa Branch

Branch Website

*For up-to-date information, regularly
visit the Ottawa Branch Website at:
www.fsnaottawa.com*

Ottawa Branch Reports are produced in both official languages. If you are not receiving them in the language of your choice, please contact the FSNA Ottawa Branch.

MARK YOUR CALENDARS!

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MEETING**

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2451 Riverside Drive
(Clark Memorial Hall)**

9:30 a.m. – 12:30 p.m.

BOARD OF DIRECTORS ELECTION

APPOINTMENT OF AUDITOR

VOLUNTEER OF THE YEAR AWARD

MEETING HIGHLIGHT

**FSNA: Meeting Members' Needs Today
and in the Future**

Presented by
Sylvia Ceacero, MBA, M.A.
Executive Director, FSNA

**PLEASE ENSURE YOU BRING
PROOF OF MEMBERSHIP FOR
VOTING PURPOSES**

**ANNUAL GENERAL MEETING –
SPECIAL GUEST
SPEAKER**



*Sylvia Ceacero, MBA, M.A.
Executive Director, FSNA*

Sylvia Ceacero was appointed Executive Director of FSNA in October 2009. As well as having a Masters Degree in both Business Administration and Political Science, she has a strong background in business, community affairs, advocacy, and politics. She is the first woman to hold the position of Executive Director at FSNA.

During her presentation titled, *FSNA: Meeting Members' Needs Today and in the Future*, Ms. Ceacero will provide an overview and her perspectives on the many issues which face FSNA today. Some of the topics which she will touch upon include pension issues, advocacy, the upcoming National Congress with its elections and By-law revisions, and the ongoing work to build an association which meets the needs of both the members of today and those who will join our ranks in large numbers in the near future.

*Robert Richer
Membership and Services Committee*

**ANNUAL GENERAL
MEETING
AGENDA**

Welcome

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Moment of Silence

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Approval of Agenda

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Approval of 2009 AGM Minutes

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Election of Directors

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President's Report

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Treasurer's Report

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Appointment of Auditor
for 2010

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Break and "Info-Mart"

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The Don Yeomans' Volunteer of the Year
Award

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Guest Speaker:
Sylvia Ceacero

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"Info-Mart" Door Prizes

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New Business/Members' Questions

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Adjournment

**NOMINEES FOR BRANCH
BOARD OF DIRECTORS**



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Further to the notice contained in the last Branch Report, your Nominations Committee has received the following nominations for the Branch Board of Directors, for which elections will be held at the Annual General Meeting (AGM) scheduled for April 19, 2010.

Their profiles/curricula vitae are given below.

Your Nominations Committee would like to highlight the following procedures regarding the electoral process.

We have encouraged advance notice of nominations so that all Branch members can be informed well in advance of the AGM of the candidates and their qualifications. The Branch By-Laws, however, permit nominations up to ten days before an AGM. In the event of nominations received after the deadline for this branch report, we will arrange for relevant C.V.'s to be distributed at the meeting.

They will also be available on the Branch website, www.fsnaottawa.com or by calling the Branch Office at 613-737-2199.

To date, we have eight nominees for the eight positions that are open. Six of the nominees are running for the six two-year positions that are open.

Two Directors elected in 2009 have resigned, one due to his election to a position on the National Board of Directors. As such, two one-year positions will also need to be filled. Two nominees who have already served five consecutive years on the Board, and are therefore only eligible to serve one more year to reach the maximum limit of six years permitted in the Branch By-laws, are running for these one-year positions.

If additional nominations are received before the AGM and an election is required, prior to the vote all nominees will be afforded two minutes to present orally their qualifications and interests to those attending the AGM.

The eight nominations received as of this date are:

A) For the Two-year Positions

DICKENSON, Lawrence (Larry) T.

Over the past four years, Larry has served on the Branch Board, initially as Chair of the Communications Committee and more recently as Vice-President on the Executive Committee.

Larry entered the Trade Commissioner Service in 1968. His early career, in the Canadian Foreign Service, took him to Vienna, Belgrade, Moscow, Brussels (the European Union), Cairo and Seoul where his focus was a combination of trade promotion and trade policy. Subsequent overseas assignments were at the Ambassadorial level

to Kuwait (before, during and after the first Gulf War) and Jakarta. A series of successively more challenging Ottawa based assignments included Director, European Union Division, DFAIT; Director General, International Cultural Relations Bureau, DFAIT; Director General, International Markets Bureau, Agriculture and Agri-Food Canada; and Executive Director, Millennium Task Force, Privy Council Office. Larry completed his career with a four-year assignment in PCO as Assistant Secretary to the Cabinet, Security and Intelligence. This coincided with the turbulent post "9-11" period. He retired in 2003 after 35 years of government service.

Since retirement, Larry has traveled extensively and taken up photography. He works closely with his wife, Margaret, on her many projects. They have self-published a second cookbook which has won four major international awards. As a team, they have been recognized internationally for recipe/menu development and associated photography. Larry is an external member of the CIC Audit Committee. Larry has been President of the Directing Group of the Retired Heads of Mission Association (RHOMA), Vice-Chair of the RCMP's National Police Services Advisory Council, and Secretary for the University of Guelph Alumni Chapter.

DOWSWELL, Wallace (Wally)

Recently, Wally Dowswell has been a member of the Board of Directors and earlier has served as Chair of the Communications Committee and a member of the Executive Committee. Previously, he volunteered at the FSNA, participating as a member of the Branch Communications Committee.

Wally's career with the federal government has been with the Department of Foreign Affairs and International Trade. His

overseas assignments have included postings to Addis Ababa, Caracas, Brussels (European Union) and Paris (OECD). The range of duties covered during these assignments involved such activities as working on emergency aid during the Ethiopian drought and subsequent revolution, energy policy and debt issues arising from the debt crisis of the 1980s, the negotiations on the Canada-EU fisheries dispute and the promotion of Canada's policy research interests at the OECD. In Ottawa, Wally's assignments were primarily in the fields of international economic relations and multilateral and bilateral trade policy. These assignments included Coordinator for several G-7 Economic Summits, Director for Canada-US Relations (Market Access), Director-General for Import and Export Controls, particularly the negotiations on Softwood Lumber, Director-General for Investment Promotion and Senior Departmental Advisor to the Foreign Minister. Wally retired from the Federal Government in 2005 after 34 years of service.

Since then, in addition to volunteering at FSNA and traveling, Wally has pursued his interests in various sports (sailing, golfing and curling) as well as taking courses of interest at Carleton University.

JONES, David G.

David retired four years ago from the RCMP where he was Director of Management Practices. His work with the RCMP was preceded by service with PWGSC, DFAIT, PCO and Treasury Board Secretariat. He was an active worker with APEX – the Association of Professional Executives of the Public Service for seven years, serving on the Board during that time while being the Association's first newsletter editor. During his federal service David also volunteered with the Financial Management Institute, receiving the Institutes' "Special

Award" for service. Six years ago, he was asked to serve on the Editorial Board of IPAC's *Canadian Public Administration*, a position he continues to hold.

David operates a management consulting firm that specializes in strategic planning, knowledge management and governance. He offers his services freely to not-for-profit organizations, while serving clients in the federal and NGO sectors. His volunteer work includes serving as president of his university alumni association, as a member of the Board of Directors of the Royal Philatelic Society of Canada and the Board of Governors of the University of King's College.

David holds a B.A. and M.A. from Dalhousie University and the Queen's Jubilee Medal. He is an Honorary Fellow of the University of King's College.

LYLE, Frederick (Fred) L.

Fred is currently serving his first term on the Board of Directors and is interested in serving a further term as a Board Director. He has been a member of the Association since 2001. Fred has been an active member of the Ottawa Branch's Policy and Resolutions Committee for the last two years.

Fred joined the Royal Canadian Mounted Police (RCMP) in 1968 after spending seven years working for Sun Life Assurance Company in Montreal in its Group Pensions and Planning departments as a Systems Analyst. Fred was born and raised in Montreal and attended Concordia University. In the RCMP he served in New Brunswick and Quebec on operational policing duties and was then transferred to Ottawa where he steadily expanded his background in computers and policing. In 1986, after a number of years in Ottawa and

then Montreal in the computer areas, he again returned to Ottawa this time at the executive level and became a team leader in the Security Evaluation and Inspection Team (SEIT) responsible for evaluating the security of the computer systems of the federal government. As part of SEIT he interacted with all levels within numerous government departments, agencies and private sector companies processing sensitive government information. He also served as the Officer in charge of the High Technological Crime Forensics Unit assisting all police departments in the investigation of complex and sensitive computer crimes. Fred retired from the RCMP as a Superintendent, the Officer in Charge of Canadian Police Information Centre Services (CPIC) in 2001 with 33 years in the public service. His career required that he travel extensively both nationally and internationally. For the last six years Fred has been a Director and for the last four years the Vice President of the Ottawa Division of the RCMP Veterans Association with special responsibilities for Financial Assistance and he is the Division Advocacy representative.

TOEWS, Joanne

Joanne had a career in Human Resources taking various assignments in and outside of Ottawa. She finished her career as ADM Human Resources at Human Resources Development Canada, during which she chaired the Human Resources Council which brings together the human resources community of the federal government. Following her retirement in 2007 she taught briefly at the Public Administration School at Queen's University.

Joanne is concerned that the trust which exists between retired civil servants and

their former employer be honoured during these difficult times.

TURNER, James (Jim)

Jim has been an Ottawa Branch FSNA member since 2005 and an active volunteer for the last three years.

His last employment was as an Ottawa Board supply teacher. Prior to this he spent approximately 29 years with National Defence in uniform (Officer/Pilot) and as a PSAC member. While with National Defence he had a variety of positions which included operations/command/aircrew leader and pilot instructor. The majority of this time Jim was involved with VIP airlift-flying, command or operations. In 1993 he was selected to provide the operations input for a study team, which was tasked by the government to find the most cost-effective and efficient method of providing airlift for the government. They approved the teams recommended option (a military/ civilian combined mix), which was implemented in 1994 and produced a net saving of approximately 60 percent and a saving of 20 million dollars, during the first year of operation.

During the first headquarters assignment Jim was the Project Manager responsible for the replacement of training aircraft within the Air Force.

B) For the One-year Positions

HEITIN, Len

Len has served for five years as a Board Director and is interested in serving for another one-year term. He serves on Branch Planning and Resolutions Committee, is one of the members' Income Tax Advisors and played an active role in FSNA's involvement in the issue of income splitting.

Len spent 32 years in the public service of Canada, retiring in 1995. He is bilingual and spent most of his career in Ottawa, Montreal and Quebec City. He held a number of senior managerial positions primarily in Human Resources and Internal Audit and Investigations. Prior to retirement he prepared a Code of Conduct for Environment Canada and was the Conflict of Interest and Ethics Advisor to the Deputy Minister. Len is a CAP 79 graduate and his most interesting assignments involved the National Energy Program monitoring retail sales of the petroleum industry, managing Administration for Fisheries and Oceans headquarters and coordinating trans-boundary environmental issues for Environment Canada as they related to International Joint Commission deliberations.

Len is only partly retired. He prepares income tax returns each winter and works as a management consultant with concentration on issues of harassment in the workplace. Len has been volunteering for many years. On a personal front, he has been a volunteer for the Ottawa International Jazz Festival for the past seventeen years and has also contributed his time to a number of community activities.

RICHER, Robert

Bob has served as an officer volunteer with FSNA Ottawa Branch since his retirement in April 1998 from Health Canada.

During his 30-year career in the public service, Bob worked in a number of Branches within Health Canada including Health Protection, Income Security, and the Administration Branch. He held a variety of officer and director positions, which involved responsibilities related to Finance, Planning, Human Resources, Facilities Management, and Project Management. He holds a B.A in Economics and History from Carleton University and has completed the Program for Public Executives, Queen's University. Since retirement Bob has been involved in consulting work in the areas of human resources, organizational development and facilitation.

Bob has served as Secretary to the Board of Directors, Vice President and Chair of the Members and Services Committee, and is currently the President of the Board of Directors. He is looking forward to continuing his involvement in projects focused on improving services to members.

*Greville Price
Chair
Nominations Committee*

APPOINTMENT OF AUDITOR FOR 2010



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The membership at the Annual General Meeting will be asked to vote to appoint the Auditor for the FSNA Ottawa Branch for 2010.

The Board of Directors will be recommending that the firm of Watson Folkins Corey LLP, Chartered Accountants, be appointed Auditor for the fiscal year 2010; this is the same firm that was approved as Auditor for the Branch's fiscal year 2009 at last year's Annual General Meeting.

NOTE

Due to the requirement for voting, which will take place during the first part of the meeting, it will be necessary to verify attendees' eligibility to participate in the voting. To facilitate the verification process, members are asked to bring their FSNA membership cards with them. There will also be a process available at the doors to enable those without their cards to validate their membership in good standing.

POWERS OF ATTORNEY

Similar to making sure one has sufficient insurance coverage and an up-to-date will, it's important for federal retirees to ensure that they have properly completed Powers of Attorney in case of an unforeseen accident or illness. The Government of Ontario has produced an excellent kit on this subject with step-by-step instructions and forms for completing legally binding Powers of Attorney. In addition, the Office of the Public Guardian and Trustee has produced a

very informative questions and answers document.

The kit and Q&A package deal with the two types of Powers of Attorney, which are very distinctive, as follows:

- **Continuing Power of Attorney for Property** --- a legal document in which a person gives someone else the legal authority to make decisions about their finances if he or she becomes unable to make those decisions themselves. It is called "continuing" because it can be used after the person who gave it is no longer mentally capable.

- **Power of Attorney for Personal Care** --- a legal document in which one person gives another person the authority to make personal care decisions on his/her behalf if he/she becomes mentally incapable. This includes health care, nutrition, shelter, clothing, hygiene and safety.

A few key points:

- In order to have a proper Power of Attorney for both your "financial" and "health" concerns, you will need

to complete two separate Power of Attorney documents.

- The word “attorney” does not mean “lawyer”. The attorney can be a relative, friend or someone that you trust implicitly. Remember, however, that giving a Power of Attorney is a very serious matter, so don’t enter into it lightly.
- You may name more than one “attorney” if you wish. If so, they must act jointly unless you specifically give them permission to act separately.
- You can also appoint a substitute attorney who will have the same authority and powers as the attorney he or she replaces.
- If you wish, you may limit the powers that the attorney is allowed to make on your behalf (and also give specific instructions).

The Government of Ontario material (marked “not for sale”) may be found at the following web address:

<http://www.attorneygeneral.jus.gov.on.ca/english/family/pgt/poakit.asp>

Alternatively, call the Ottawa Office of the Ministry of the Attorney General at 613-241-1202 or 1-800-366-0335 and they’ll mail you a copy free of charge. Completing the forms is a rather simple process that should take less than an hour. However, the benefit to you and your family could be enormous.

If you live in Quebec, the procedure is different, but not unlike that in Ontario. A Power of Attorney, called "Mandate in case of Incapacity", can be created for continuing

care. It is distinct from a general or a specific mandate, which are Powers of Attorney made by a person who remains in control of their faculties but who wishes to designate someone to act for them. Given Quebec's Civil Code, it is recommended to work with a Notary to establish a proper "Mandate in case of Incapacity". Information about this procedure is available from the Quebec Ministry of Justice web site:

<http://www.aines.info.gouv.qc.ca/en/fiche.asp?sujet=4>

Note: The facts and opinions expressed in this article are those of the author, Robert Todd; they should not be understood to necessarily reflect the policy or opinion of the FSNA Ottawa Branch.

Robert Todd is an FSNA member and a Director of Tradex, an Ottawa-based Member of the Mutual Fund Dealers

COMITÉ DIRECTEUR DES AFFAIRES FRANCOPHONES – EVENTS

The Council on Aging of Ottawa
101-1247 Kilborn Place
Ottawa (ON) K1H 6K9

Lunch & Learn (French only)

Topic: Bereavement and funeral pre-arrangements

Date: Thursday April 8, 2010

Time: From 12:00 p.m. to 1:30 p.m.

Location: The Council on Aging of Ottawa

To register: Lucie Chênevert (613) 789-3577, ext. 24

lucie.chenevert@coaottawa.ca

The Annual francophone Forum

Topic: A City for us...with all of you

Date: Thursday May 27, 2010

Time: 8:30 a.m. to 3:30 p.m.

Location: 101-1247 Kilborn Place

To register: Lucie Chênevert (613) 789-3577, ext. 24

lucie.chenevert@coaottawa.ca



Photo by lusi, stock.xchng

**Administrative assistance for
the bereaved is available at
the FSNA Ottawa Branch
by calling
613-737-2199**

THE EDITOR'S FAREWELL

The Ottawa Branch with a membership of 30,000 provides information and advice on a broad range of issues relating to the mandate of the Association, and actively seeks to support and/or promote programs, activities, and services of benefit to its members locally. As part of its effort to ensure timely and relevant information, the Branch, under the oversight of the Communications Committee, publishes a Branch Report, maintains a website, and provides members with notices of special events or issues specific to Ottawa. Since joining the FSNA Ottawa Branch in 2007, I have very much enjoyed my work as a member of the Branch Communications Committee, and in particular, my role as the Editor of the Branch Report in support of these various initiatives. While this issue of the Branch Report will be my last, I am pleased to welcome aboard the new and dynamic Editorial team of Peter Joyce and Randy Ervin! I am confident that you will find both their ideas and approach engaging.

ARTICLE SUBMISSIONS

WELCOME

The FSNA Ottawa Branch Report is accepting ideas and articles that speak to issues of interest to our membership at large.

When submitting an article we ask that they be written in a journalistic fashion, reflecting the opinion of the author. Articles may be up to, but no longer than 500 words. All submissions should be made electronically using Microsoft Word, and should include a short description of the author's background and contact information.

Our readers are also encouraged to share their insights, experience and general comments through Letters to the Editor.

Need more information? Please contact the Ottawa Branch Report Editor by Email at: **editor_redaction@fsnaottawa.com** or, you may contact the Editor through the Ottawa Branch Office at: 613-737-2199.

PURPOSE OF BRANCH REPORT

Via the Ottawa Branch Report, e-mails and general meetings, the Branch provides information on issues, products and services of general interest to our membership. The Branch's purpose is not to endorse a particular position on an issue, or a product or a service, as suitable for individual members but to bring such information to their attention so that they can make up their own minds.